



MORAVIAN INSTITUTE

"Zhan – Phan – Ling", Rajpur, Dehradun, UK 248009
Telephones: 0135-2734358, 706030-6639, 706030-6641
e-mail : admissions@moravianinstitute.com

Please affix here
a recent
passport sized
photograph
of the child

APPLICATION for ADMISSION to SCHOOL SECTION in 2025-2026

To,
The Principal
Moravian Institute
'Zhan-Phan-Ling"
Rajpur, Dehradun
Uttarakhand 248009

Date of Submission of this Application Form : _____

Sir,

I request you to kindly admit my son / daughter / ward,* (* Please delete whatever is not applicable) named _____ in your Institute's **SCHOOL SECTION** as a **PUPIL**. In requesting admission I understand that his/her* name will be placed on the Institute's waiting list for admission to the class I have requested. If, at admission time he/she * is not admitted due to lack of space or for any other reason, I shall accept your decision as final and binding on me. I also understand that the Application Fee is not refundable.

BELOW ARE OTHER PARTICULARS REQUIRED

1. (a) Date of Birth of child : _____ (b) Place of Birth of child : _____
2. (a) Nationality : _____ (b) Caste / Tribe of People : _____
- (c) Religious background : _____ (d) Male or Female : _____
3. (a) School being attended at present (Please give name, address and phone number) : _____

- (b) Board to which affiliated : _____ (c) Class in which studying : _____
4. Class & Date for which admission is requested in Moravian Institute Class : _____ Date : _____
5. Father's name : _____ Occupation : _____
Position Held : _____ Name of Employer, if any: _____
Employer's Contact Details : _____
6. Mother's name : _____ Occupation : _____
Position Held : _____ Name of Employer, if any : _____
Employer's Contact Details : _____

If my child is admitted, I have no objection to him/her studying or accepting your School's religious instructions and prayers. I also promise that he/she, my family, friends and I will abide by all the rules and regulations of Moravian Institute, and will cooperate in every way possible to support the Institute in its mission to educate my child.

FATHER'S NAME _____ FATHER'S Signature _____

MOTHER'S NAME _____ MOTHER'S Signature _____

LEGAL GUARDIAN'S NAME _____ LEGAL GUARDIAN'S Signature _____

If parent/parents are not applying on behalf of the child, a proper reason must be given for this in a separate explanatory letter attached to this Application Form. The person who is applying in place of the parent/parents must be the **Legal Guardian**, who must submit a copy of the **Court Order** giving him/her guardianship of the child.

CONTACT INFORMATION

Telephone No. _____ Alternative Telephone No. _____ e-mail ID. _____

Permanent address of Parents / Legal Guardian :

Current Residential Address (if different from above) :

Other Telephone Numbers _____

Alternative e-mail ID. _____

List of Documents Required to be Submitted with this Application Form:-

1. **Marksheets / Report Cards** of the last **two** academic years (even if the latest one is incomplete) from the previous school in **original** with one photocopy each. Also, if the above marksheets / report cards do not indicate the School's recognition or affiliation status, a separate certificate from the Principal of the previous school is required stating which Examining / Education Board the School is recognized by or affiliated to.
2. **Birth Certificate of Child** issued by municipality's Registrar of Births (if in city area), or Birth Certificate of child issued by Gram Pradhan (if in rural area), or Armed Forces Record. As per law, Affidavit / TC / other certification of Birth is NOT acceptable.
3. **Legal Guardian's Court Order**, giving him/her guardianship of the child, if parents are not applying.

Transfer Certificate (TC) or School Leaving Certificate (SLC) from previous school must **NOT** be submitted until admission is confirmed in writing by the Principal. Moravian Institute will not be responsible for the consequences if parents / legal guardians take TC/SLC from the previous School before admission in Moravian Institute is confirmed.

Please submit this form with the Application-cum-Placement Cost. Refer to the Schedule for the amount.

FOR OFFICE USE ONLY

This Report was received on (date): _____ by _____ (Signature of Moravian Institute Staff)

Checklist of Documents submitted by Parents / Guardian

- Report Cards / Marksheetworks for years _____ and _____
- Academic & Enrichment Activities History Form
- Previous school's Affiliation / Recognition certified or recorded on Official Document
- Birth Certificate: issued by Municipality Gram Pradhan Armed Forces

Placement Test Results (for admission in Class 8 and below)

English _____ Mathematics _____ Hindi _____ EVS _____ Geography _____ History _____ Science _____

Remarks: Suitability of the Child for placement in Class _____ and other considerations _____

_____ (Co-ordinator's signature) Dated: _____

Application-cum-Placement Cost Rs. _____ received on (date) _____ R.No. _____

School Section Admission Cost Rs. _____ received on (date) _____ R.No. _____

School Section Security Deposit Rs. _____ received on (date) _____ R.No. _____

Other Contributions Rs. _____ received on (date) _____ R.No. _____ (purpose) _____

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